

## **Guidelines For Leaders**

The following guidelines were drawn up to assist the Weekend Leader in his/her special leadership role. In preparation and during the TEC weekend, many questions arise which have been worked out at previous TECs. The following outline is intended to let the new Weekend Leader benefit from the experience of their predecessors. Suggestions and questions are intended to provide a checklist that, if followed, will solve many of the logistical problems.

Your role is very much that of leadership. As the Weekend Leader you lead the team during the pre-weekend meetings as well as on the TEC weekend along with the candidates. The example and encouragement that you provide during the meetings is an important contribution to the formation of community. These guidelines are not intended to prescribe rules but rather answer questions. This will not solve every problem, but it will provide many opportunities for prayerful discernment and initiative.

You will be partnered with a Spiritual Director and an Assistant Spiritual Director (ASD) for the weekend.

1. The Spiritual Director or ASD will oversee the spiritual formation during the team preparation meetings and the weekend. The Spiritual Director or ASD will call all to prayer.
2. The assistants will manage any administrative tasks that make the weekend work. They will work closely with the Wheat Team Leaders to make sure everything is ready for when needed. They will also handle any unforeseen situations that may arise during the weekend. (The ASD will help with these responsibilities where needed.)