

Building the Presenting Team

1. When building the team:
 - a. Try to get “new faces” and bring “new blood” into the program.
 - b. Ask people you don’t know and provide a mix of Team Members.
 - c. Consider people who haven’t been on team lately as potential members.
2. Explain to all prospective Team Members that there are six (6) meetings and the importance of attending all meetings.
 - a. Stress mandatory attendance.
 - b. Exceptions need to be approved.
3. When making phone calls, be specific in length of time to returning a decision (1-2 days) so that you can move along in your selection.
4. There is a \$65 fee for the weekend, which includes Friday night pizza. If unable to pay weekend fee, talk with Spiritual Director.
5. All clergy speakers will be arranged by the Spiritual Director.
6. Assistants:
 - a. Two potential assistants need to be approved by the Spiritual Director.
 - b. The Spiritual Director will give names for the third assistant, who would be “Leader-ready.”
7. All team members need to be approved by the Spiritual Director. If you would like someone other than those approved at the team selection meeting, approval needs to be made by the Spiritual Director.
8. Change of Heart Speaker
 - a. Tells his/her story and how they have fully and completely had a change of heart in their life and returned to Christ.
 - b. If not appropriate, maybe that person would be better suited as a Table Leader.
9. If a team member becomes ill, the Spiritual Director/Assistant Spiritual Director will decide how to cover the meditation.
10. Be aware of having too many “friends” from the same school, town, parish, etc.
11. Any teen that made a TEC last year may be on a Presenting Team this year.
 - a. School year, not calendar year.
 - b. Candidate may be on Wheat Team immediately after their first TEC experience.
12. If you don’t know whom your Wheat Team Leader is, call the Assistant Spiritual Director.
13. Send a copy of your completed roster to:
 - a. Lay Director
 - i. Laura Martel
 1. northwest.laydirector@gmail.com
 2. 309-269-0415
 - ii. Lisa Matson
 1. northwest.laydirector@gmail.com
 2. 309-738-6706
 - b. Associate Lay Director
 - i. Brian Currie
 1. bdywzbrian@hotmail.com
 2. 563-210-8174

- ii. Robin Heiar
 - 1. robin.heiar@gmail.com
 - 2. 309-373-1555
- c. Webmaster
 - i. northwest.webmaster@gmail.com
 - ii. kimberly.souba@gmail.com

*****DO NOT HESITATE TO CALL WITH ANY QUESTIONS!*****