

TEC WEEKEND SCHEDULE

PT= Presenting Team **WT=** Wheat Team **PP=** Prayer Partner **SD=** Spiritual Director
LEDR= Leader **AST(S)=** Assistant(s) **ASD=** Assistant Spiritual Director

ASSTS: ASST #3 is the Minstrel. It is strongly suggested that ASSTS #1 and #2 stay the same 'number' throughout the weekend; however, there is always flexibility in this as long as all tasks are covered.

- **Important!** ASST #3 is not specifically assigned a "Pray Up" day, but he/she is always welcome to attend Pray Ups / Downs that are important/special to him/her.

FRIDAY NIGHT SCHEDULE

5:30 PM Leader/ASSTS/Team arrive. Leaders and ASSTS place belongings in Leader's room. Team chooses a room to sleep in for the night. (First room is for Wheaties.)

ASD / LEDR: Begin in Prayer! Start preparation for the weekend and finish up after Foot Washing.

LEDR and ASTS:

- Go over applications. Review for special diets, health or social issues.
- Work on table assignments. Use a couple of teens to help.
- Have adults and teens sit at their assigned tables for Saturday as you read off the Candidate names to be assigned to each table. Give everyone a chance to make changes if they think there might be close friends or issues at any given table.
- Have each table make a name tag for themselves and their table's Candidates.
- Make copies of room assignments; 1 for the Leader, 1 for each ASST, 3 for registration table.
- Make signs with dorm room number and names – tape **WITH BLUE TAPE** on each door.
- Decide whether the Leader or ASST will introduce speakers. If ASST introduces, Leader can participate in almost every "Pray Up."
- Create group text with WT Leaders and PT ASSTS; Leave phones on vibrate.

AST #1:

- Collect money for weekend - \$65 (\$60 in any form / \$5 for pizza preferred in cash)
- Check with WT leader to make sure pizza is ordered before Foot Washing – have delivered by 7:30 p.m.

TEC WEEKEND SCHEDULE

AST #2: Check that the Conference room is ready. Have teens help if table supplies are not passed out. Each table should have:

- a colored folder with lined paper inside
- table name holder
- box of pencils/markers – check to see that pencils are sharpened, markers are working; throw away any candy wrappers, etc. left in box
- at least 2 glue sticks
- scissors
- Secretary's notebook
- box of Kleenex
- TEC Journal (should be in folder)

AST #3 / TEEN MINSTREL: Play upbeat music

LEDR: Have team members make 2 signs on poster board:

- WELCOME sign for registration door – DO NOT USE THEME on this poster
- Sign with TEC theme and number to be used for picture. Outline poster in black - shows up better in picture.
Note: Use the matte/non-shiny side of the poster board to draw on; better for picture.

AST #3 / TEEN MINSTREL:

- Have small pieces of poster board cut for table name signs; place on each table (including Leader's table)
- Have speakers bring their music, handouts, posters, thumb drives, props, etc. to Leader's Table
- Test microphone and TVs
- Have copies of theme song lyrics ready for Saturday night

6:30 PM **FOOT WASHING PRAYER SERVICE**

- SD washes the PT and WT Leader's feet
- Leaders wash their team's feet
- WT and PT Leaders and ASSTS pray over their respective team members
- WT and PT ASDs administers prayer and oil

7:30 PM Pizza and Pop with WT. Begin with grace and have WT **go first!** End this fellowship time with closing prayer.

8:00 PM WT PP introductions / final letter / presentation of Banner and Leader's Candle

8:30 PM All PT members meet in Conference room to finish Friday duties.

TEC WEEKEND SCHEDULE

AST #3 / TEEN MINSTREL: Have upbeat music playing

LEDR: Check with all 3 ASTS – make sure all duties are completed

9:00 PM

LEDR: Use the following opening prayer or one of your own:

1. It's here Lord! That wonderful weekend I've been waiting for – ever since that first phone call that was your voice saying, "I have chosen you."
Father, I thank you for that, and I thank you for all the people who have helped in some way to make this weekend possible for me, for all the team members, and for all our Candidates.
Father, I ask that you remind me always to offer myself in any way I can this weekend. Help me to give of myself freely, for I know I will receive much more than I could ever give. Give me discretion in all that I do and say, for I will be doing all things in Your name.
I so want to be a shining example of your love, your grace and your being – so that when others see your light shining in me, they will praise the name of our Heavenly Father. In Your Name, I pray. Amen.
2. **Purpose.** The purpose of this meeting is to briefly review with you the general purpose, atmosphere, necessary elements of the weekend and your role as a team member. Our purpose as members of TEC # _____ is to help the Candidates do God's work. Everything said during this meeting, and any future meetings, is **absolutely confidential**. We must understand and respect the individuality and personal feelings of each other and the Candidates we will meet tomorrow.

Our role and purpose as team members is to witness to an adult faith. We set up a blind date in which, hopefully, the Candidate and Christ meet one another. The atmosphere or climate of TEC is first created by the team – it should be an atmosphere filled with joy, love and peace. Our attitudes and responses should be of respect, patience, kindness, generosity, fidelity, tolerance and self-control. These are the fruit of the spirit. If these are present, Christ too is present. He can work through us to draw the candidates to a free response to His call of love.

My responsibility is to direct the TEC weekend guided by the Leader's Renewing the Vision manual – and to keep it moving. I am responsible for this TEC in its entirety – from selection of the team and preparation prior to the weekend - to everything that happens from now until Monday night. All actions, decisions, orders and directions are given by me.

TEC WEEKEND SCHEDULE

If you are assigned a job, please accept it graciously and carry it out completely. Whatever you are asked to do during this weekend, do it as requested, with joy and trust, without questioning. At times, a decision, action or change in the schedule must be made for the benefit of the entire TEC group. If you don't understand an action or request, do it and at an appropriate time, talk it over with me. During the weekend, report any extraordinary activities, problems or observations to me immediately.

3. Now – there are a few points to be considered by all team members during and beyond TEC:
 - Our time to prepare as a team has been over the past 3 / 4 weeks. When the first Candidate walks through the door tomorrow morning, our time is over. All focus should be on the Candidates. Please make sure you put them front and center and make sure all are included in everything we do. Watch for loners; pull them in and make them feel welcome.
 - **Promises.** A TEC weekend is not intended to be a time of promises. It is intended only as an experience of the Christian life – much as a person who has read and studied all about South America decides to go there to experience what he/she has learned about it. A TEC weekend is also not the only place where one can experience the Christian life.
 - **IT.** It would be a false hope to come looking for “it” – namely that something which we have seen in others. Though a person reaches out, even with all his/her being, they may find that their hands and heart remain empty. So we ought not to make judgments about ourselves or others. Expect only the judgments that assure us we are doing the best we can at this time.
 - **Freedom.** Hopefully we have all come together because we wanted to – in freedom. Just as we will tell the Candidates tomorrow; anyone who has come here under pressure, other than the gentle compulsion which drives all of us to reach for what can make us a better person – please reconsider those pressure or motives tonight.
 - **Responsibility.** Each TEC is a unique Christian experience. Many of us have worked on teams before; others are team members for the first time. Remember, this is TEC# _____ and each of us wants it to be the best possible. This can happen if each one assumes responsibility:

TEC WEEKEND SCHEDULE

- Giving our best at each moment, especially at table activities, talking with the Candidates or carrying out duties and assignments.
 - Getting away from friends and getting to know those whom we at first consider strangers. Get to know **everyone!**
 - Rest and sleep – take advantage of rest periods. Rest is important to all of us if we are to perform well.
 - Immaturity - we don't want to "turn people off" TEC by any immature actions on our part this weekend.
 - The future of TEC depends on the image we create with the teens.
- **Openness.** This means being open to the inspiration of the Holy Spirit and listening with concern to others. It does **not** mean anything like public acknowledgment of faults.
 - **Participation.** Often during the weekend we are told not to participate unless we really mean what we are doing. When we act out of our convictions in ceremonies, it is in our conviction of that moment we are living.
4. We are here as witnesses to an adult faith – as servants for the benefit of Christian community. TEC cannot solve problems for the Candidates – WE cannot solve their problems. We are not here as counselors, psychologists or psychiatrists, even if that is your profession. We are here as Christians, to live a Christian experience with the young men/women who will join us tomorrow. Talk to them – listen to them – pray with them – encourage them to talk with the priests, SD or ASD. Also encourage them to seek guidance or help from clergy or professionals when they return home. Don't give advice or suggest action which might cause difficulty when they return home or to school.

Often personal difficulties can affect a table's spirit, so please advise me of any problems. We are concerned for each Candidate, but we must be aware of our limitations and purpose. We are with them for only 3 days and cannot completely understand or solve their problems. Our purpose is to create an atmosphere in which they can encounter Christ – and with Christ, reach a Christian understanding and acceptance of their lives.

5. Reminders:

- During the orientation tomorrow, we will stress the desire that each person fully engage in the TEC experience- which will be different for everyone. WE must do the same thing. Try to become part of everything that goes on. Take notes. Sing loud and clear. Be first to

TEC WEEKEND SCHEDULE

respond to the bell. Do your best to set the proper example. We are here for the Candidates- stay with them.

- Be alert at all times and places. Be good listeners. We are not trying to pry into their personal lives, but we should make ourselves approachable and help them clarify their personal objectives. Watch for the same groups – those who are close friends at home. Join them and be the fifth wheel! Watch for those who are alone often. Remember your spirit of giving and your privilege of serving.
6. As the TEC experience progresses, there may be some points that should be clarified. Please mention these to me, the SD or the ASD. If someone misses the point, or fails to understand or misunderstands, please let us know immediately.
 7. Saturday will be hard. The theme of this day is to “die for Christ so that we may live with Him.” This doesn’t just apply to the Candidates; this means us too. Christ does not expect of us what He was not willing to do. We can’t expect the Candidates to die to themselves unless we are also willing! The attitude and dress for Saturday should be low-key; no loud singing or hand-holding at meal songs; no coloring on name tags; no stealing the bell. And we must maintain silence during the reconciliation service. We must all die in order to live. Our only reason for being here, the team of TEC# _____ is to serve with complete giving of self and to be available to the Candidates.

The important thing is that we form a small Christian community so that Christ may radiate out to all who are gathered here together at this weekend’s TEC!

8. You probably have come here with the idea that you will be able to help, and you can give much – this is true – you can. But please bear in mind that you probably will receive far more than you could ever give.
9. A bit of advice: We are not deliberately trying to wear out the Candidates by long hours – nor are we trying to accomplish a great deal on the least amount of sleep. But experience – and the schedule (!) – show that we will not retire before midnight or later.

TEC is an intense experience in Christianity. We have so much to accomplish in a very short time. **Go to bed when you are told to!!** When each of you sets an example by going to bed as requested, the Candidates will follow. Sunday and Monday are filled with many important talks and celebrations that need our full concentration and alertness. Please do not change assigned rooms or encourage Candidates to do so. We must know where everyone is sleeping in case of an emergency.

TEC WEEKEND SCHEDULE

10. Stay out of the kitchen and all Off Limits areas – including the wheat room. We are here to form new friendships and build the community of TEC# _____. Your friends in the kitchen and on the wheat team will have a chance to talk with you at the Hoot. Please stay away from these places.
11. Team meeting. We will meet again tomorrow night here in the Conference room - approximately 15 minutes after we finish the days' activities. Be prompt to this meeting so we don't have to go looking for you. Then we will have our snacks.
12. Briefly explain the theme of each day:
 - Saturday – to DIE in Christ
 - Sunday – to RISE in Christ
 - Monday – to GO in ChristAll of the talks and activities of each day will follow the theme of the day and each talk and activity builds on the previous one.
13. A couple teens from our team will greet the Candidates at the door tomorrow morning, help them to their assigned room and join the rest of the team and Candidates in the gym where you will be playing ice breaker games. Choose games that won't make anyone feel uncomfortable or embarrassed and games that welcome everyone.
14. Questions?
15. Review how the Hoot will unfold Sunday night.
16. Advise will review the Resurrection Prayer Service tomorrow night.
17. Closing comments/prayer from SD or Leader.
18. Practice the weekend dance.
19. Make sure the Conference room is in order before you leave.

10:30 PM Good night!! Thank the team for everything they have done.

AST# 3: Queue wake-up music for the next morning

NOTES / REMINDERS FOR NEXT DAY:

TEC WEEKEND SCHEDULE

SCHEDULE OF DAY ONE – DIE DAY

- 6:30 AM LEDR / ASTS / ASD arise
- 7:00 AM Wake up team / Finish any set up
- 7:45 AM Team meeting / Prayer service – then *Breakfast*
- 9:00 AM Registration of Candidates / Interviews / Parent Meeting
- 10-10:30 AM Welcome and Leader’s Introductions - Talk #1
Table Names and Leader Talk #2
- 11:50 AM TEC# ____ Picture
- 12:00 PM *Lunch*
- 12:25 PM *Break*
- 12:40 PM Share table names
- 12:55 PM Growth and Ideals Reflection
- 1:15 PM Discussion
- 1;30 PM Poster presentation
- 1:50 PM *Break*
- 2:05 PM Song practice for Bible Enthronement
- 2:10 PM Bible Enthronement
- 2:40 PM Faith Journey Reflection
- 3:05 PM Discussion / Journal Writing
- 3:25 PM *Break / Recreation*
- 3:55 PM Paschal Mystery Reflection
- 5:00 PM Reviewing Stations of the Cross
- 6:00 PM *Dinner*
- 6:30 PM *Break*
- 6:45 PM Song practice for Stations of the Cross
- 6:55 PM Change of Heart Reflection
- 7:15 PM Metanoia Reflection
- 7:45 PM Distribution of Ashes
- 8:00 PM Stations of the Cross

TEC WEEKEND SCHEDULE

8:35 PM	Passion presentation
8:45 PM	Examination of Conscience Explanation / Encouragement
	Reconciliation
10:30 PM	Paschal Vigil
11:00 PM	Presentation of Banner and Theme Song
11:10 PM	Brief Team meeting
12:00 AM	Lights Out!

REFLECTIONS OVERVIEW

(1) GROWTH AND IDEALS

Speaker: _____

Get Ready: 12:20 PM Pray Up: 12:40 PM Reflection: 12:55 PM

(2) FAITH JOURNEY

Speaker: _____

Get Ready: 2:05 PM Pray Up: 2:25 PM Reflection: 2:40 PM

(3) PASCHAL MYSTERY

Speaker: _____

Get Ready: 3:10 PM Pray Up: 3:35 PM Reflection: 3:55 PM

(4) CHANGE OF HEART

Speaker: _____

Get Ready: 6:15 PM Pray Up: 6:40 PM Reflection: 6:55 PM

TEC WEEKEND SCHEDULE

DETAILED SCHEDULE FOR DAY ONE

(Suggested) Bell: AST# 1 Pray Ups / Downs: AST# 2

6:30 AM LEDR / ASSTS / ASD arise

7:00 AM

AST# 1: Ring bell to awaken team; check with Kitchen on breakfast

AST# 3: Play wake-up music

7:40 AM

AST# 1: Ring bell for Chapel

7:45 AM

PT & WT ASDs: Lead combined prayer service; mix teams in seating

Decide who (WT or PT ASD) will start/close Pray Ups/Downs for the weekend

8:00 AM **BREAKFAST WITH WT**

LEDR:

- Select teens to greet Candidates / help them get registered / carry their bags/pillow/etc. to their assigned rooms / show them where restrooms are located / initiate conversation / be helpful / try to make them feel comfortable / welcome them into the activity taking place in the gym.
- Be ready for Candidates to arrive as early as 8:15 AM
- Make sure all cars are parked in the far NE parking lot
- Applications Coordinator/Treasurer/Other arrive to register Candidates

AST# 1:

- Hang the WELCOME sign on door
- Put 3 room assignment copies on registration table
- Place Candidate name tags in Conference room (to be given just prior to interview)

8:30 AM

LEDR and ASTS: Go over any unfinished business from last night

ASD: Move processional cross to back of room to be used for Bible Enthronement.
Leave Base near podium.

TEC WEEKEND SCHEDULE

AST# 3:

- Check the Conference room to be sure everything is in order
- Get 2 pitchers of water and cups from Kitchen
 - Be sure there are 2 working markers on the marker board tray. On the 2 boards write:
 - Name, Hometown, Age, Family, School/Work, Interests, Church, Future Plans
 - Turn on the microphone; make sure it's working properly
 - Get box of baggies from Wheat Room for phones/valuables

AST# 2: Select 3 teens from the team to attend the Parent's Meeting. Ask them to share with the parents what their position is on the team and briefly share their personal TEC experience.

8:45 AM CANDIDATES ARRIVE / REGISTRATION

AST# 1: Return to registration table to assist in any way

WT will have a designated adult collect and mark wheat letters as they register. **Make sure all DIE DAY/SATURDAY ENVELOPES are marked**
Examples: Mom-Sat. letter, Dad-Die Day letter, Friend – Anytime or “blank”.

Advise parents pick up is Monday between 4:30-5 pm in the gym.

9:00 AM INTERVIEWS

- **LEDR / SD / ASD:** Interviews begin as soon as the first Candidate arrives. Can do 2-3 Candidates at a time on a larger weekend or if time running short.
- **ASTS# 2 & 3:** Facilitate moving Candidates through the interview
- **SD / LEDR / ASD:** Introduce themselves and welcome Candidates
- **SD:** Emphasizes the weekend is filled with spiritual exercises in which the Candidate should feel free to participate to the extent he/she feels comfortable. Advise if non-Catholic, the Sacraments and other Catholic rituals / prayers will be explained along the way.
- **SD / LEDR / ASD:** Each ask a question agreed upon prior to the interviews beginning

9:15 AM PARENT MEETING

TEC WEEKEND SCHEDULE

The Leader will not be able to attend this meeting because of Candidate interviews. However, if there is an opportunity, the Leader should be introduced – at a minimum, his/her name should be provided to the parents.

9:30 AM

AST# 1: Call Candidates who have not yet arrived

10-10:30 AM

AST# 1: Ring bell for the Conference room. Advise Candidates to have a seat anywhere.

***** Opposite gender (boys on girls' weekend; girls on boys' weekend) will be showering; WT w/b guarding the restroom doors *****

SD: Talk #1 - Welcome and Introductions

- Introduces himself; welcomes the Candidates; makes a few observations about the unique experience that awaits them in TEC
- Gives brief history of TEC:
 - Began in 1965 in Battle Creek, MI. Began here in the QC in 1974. Over 9,000 teens have experienced a TEC weekend.
- Try to set aside any expectations with which you came. TEC is a process that builds. Don't expect everything right away. Participate in your own way at your own speed. There is no "IT" to get. TEC is a unique experience for each individual. That's why a lot of teens have a hard time telling you what TEC is like. Though they may have told you it was great, they hadn't come to that conclusion until they had experienced the entire weekend. You, too, have to experience from beginning-to-end before you can draw your own conclusions.
- Nothing will be forced on you. Participate in those things you feel comfortable participating in. It's a choice. If you have come here under pressure from others (parents/friends), give it a chance – you may decide you really **want** to be here!

If you decide at any time, you do not want to stay, we will certainly allow you to go home. The only requirement we make is that you talk with me about it before you leave. Also, I will contact your parents / guardians to let them know you are headed home.

TEC is ecumenical in its approach to Christian community. Though the Catholic Church sponsors it, we welcome all. There are certain Sacramental aspects of the weekend, such as Mass and the

TEC WEEKEND SCHEDULE

Sacrament of Reconciliation, that are “Catholic”, but we will do our best to explain each of these as you encounter them on the weekend.

If you need further explanation or if we have overlooked anything, **please ask!** We don’t want to assume anything. Again, don’t participate in anything you don’t feel comfortable with; we don’t want you to feel pressured.

- Introduce LEADER _____

LEDR TALK #1:

Welcome to TEC# _____!

We welcome you – each of you. We are very happy to have all of you with us this weekend. Try to set aside everything you have heard about TEC – any preconceived ideas you may have formed.

Please do not compare TEC with any other Christian experience in which you have participated. We believe TEC is unique and after these 3 days, we think you will agree with us. Trust us!

Believe me, we have a plan. Every minute is scheduled for you. Try not to think about anything or anyone left behind, or what happened yesterday. And try not to anticipate what you will be doing next. Take it as it comes.

Again, we will not try to force you to do anything you’re not comfortable with. The first thing we want is for you to be able to move with Christ in your own way – in your own time. But we do ask that you be open. The more you participate, cooperate and share, the more you will get from this experience.

Explain briefly about preparation of team.

The team is here to help and serve you – anytime. If you need anything, just ask. Please wear comfortable but modest clothing throughout the weekend.

Besides young people making TEC this weekend, we also have some adults making a TEC. They will be experiencing everything for the first time just like you teens.

This is **your** TEC!! It will be exactly what you make of it!

There are just a few general things we ask of you. In addition and most important, we ask that you take responsibility for the success of this TEC.

TEC is intended to be a “natural” weekend. Drugs and alcohol will not be tolerated. If you have anything of this nature with you, please give it to me or one of the assistants at the next break. No disciplinary action will be taken; however, if you choose not to and we find drugs or alcohol are present, we

TEC WEEKEND SCHEDULE

will ask you to leave immediately with your parents aware of the reason. We want you to experience the weekend in the best possible way for YOU. The Believers Together Center is also a smoke-free facility.

The outside building doors are to be locked at all times. DO NOT block the doors open if you go outside.

Please wear your name tags at all times to make it easier to get to know one another's names.

Phones at TEC are for emergencies only. Check with your table leader or someone at the Leader's table if you need to make a call. Every want and need of yours will be provided for you this weekend without interruptions from outside sources. If you have a cell phone here, please shut it off and we will collect it shortly. If it is in your room, please get it when we have our next break.

Fire Exits are located _____ and have the red Exit signs above them. Look for them as you go to the restroom, back to your room, in the dining room and as we travel through the building.

Absences. If at any time you are found missing, we will assume you went home. We will call your parents and tell them to expect you there.

INTRODUCE ASSISTANTS:

1. **AST# 1:** _____

2. **AST# 2:** _____

3. **AST# 3:** _____

AST# 1: This TEC is being held in the Believers Together Center. It is co-owned by Christ the King Church, Cursillo and TEC. We are blessed to have such a beautiful building to hold our weekends and we want to respect the property and surrounding areas. We are to remain only in designated areas. (If applicable, point out any areas around the building or grounds which are considered "off limits" to those taking part in TEC.)

This room is called the Conference Room and is where we will spend most of our time.

Showers and Restrooms are just outside the Conference Room – and another set of restrooms are located down the hall.

Bell. We will use this bell to call you from one activity to another. PLEASE respond promptly so you don't keep others waiting.

TEC WEEKEND SCHEDULE

AST# 2: We want to do everything to take good care of you this weekend. If you become ill or injured, let one of the leaders know immediately. If you have medicine to take on a regular schedule, give it to me and I will take care of getting it to you. If you have medicine in your dorm room, after lunch bring it to me and let me know when you need to take it.

AST# 3: God's time. We wish you to relax this weekend and give your full attention to everything that happens. With that said, we ask you now to change over to **God's time**.

We will now collect your watches and phones and return them to you on Monday. We want to take all precautions necessary to protect your belongings. If you have anything of value with you, we will also collect those items at this time. Please allow us to take care of these items for you.

- Pass out baggies. Have them write their names on them. Put their valuables in the bags. Return to you. Lock these up in the ASD closet in the Wheat Room.

A reminder – cameras are not allowed on a TEC weekend

LEDR:

Introductions

- Ask the candidates to interview the person next to them, preferably someone they don't know.
- Point out list on white board(s). Interview the other person for: Name, Hometown, Age, Family, School/Work, Interests, Church, Future Plans. (Feel free to add an additional question if desired such as – If you could have lunch with anyone in the world, who would it be? Name 3 Fun Facts).
- Be aware of time limits and number of Candidates.
- Introductions are presented in pairs. Start with the Leader's Table (to show how it's done). Each table comes forward together to save time.

Assign Tables

- Have everyone stand up and go to the back of the room so tables can be assigned
- Explain this is done for discussion purposes. You will remain with this table for the entire weekend, and we encourage you to get to know one another over the weekend.
- Call name of TEEN table leader
- Call name of ADULT table leader; instruct him/her to sit across from the teen table leader

TEC WEEKEND SCHEDULE

- As you call the Candidate's names, have them repeat their name back to you for correct pronunciation. Candidates are to fill the remaining chairs at each table.

LEDR TALK # 2:

Wondering why you're here or what got you here?

We believe it is no accident! God worked through someone – a friend, classmate, brother/sister, parent or teacher. And think of all the things that could have prevented you from being here.

We believe that God wants to meet us in a personal way. This is what TEC – Teens Encounter Christ – means. Each of us, both young and older, will have a chance to encounter God personally through each other and through the community.

This is an important time in your life!

- for making decisions
- for looking at lifestyles
- for accepting the values you will carry with you through life

You are not alone in this search. ALL of us are seeking how we can live our lives and find happiness.

TEC can help you work some of these things out. TEC offers an atmosphere or environment where you can be yourself and share yourself with others.

We ask three things of you:

1. **A Spirit of Giving:** We ask you to cooperate and take part in the activities to the best of your ability. You will get out of the weekend, what you put into it.
2. **A Spirit of Cooperation:**
 - Live the TEC weekend – as it unfolds – moment by moment
 - Don't anticipate, just participate! You could miss the NOW of what is going on if you don't.
 - Try not to pre-judge anything. Wait until you have experienced the whole thing!
 - Don't think you have to be feeling what everyone else is feeling. Each of us is unique and special. We experience things in different ways.

TEC WEEKEND SCHEDULE

- We would really appreciate your cooperation in responding to the bell as soon as you hear it.
- Respect for the whole group demands that we start activities on time.

3. A Spirit that Helps Build Community:

- During the next 3 days, we will live as a FAMILY. Strive to respect everyone and their opinions.
- Do what you can to accept the specialness of the others around you. You have been assigned to a table with a group of people. Get to know them. There are lots of gifts to be discovered.
- If you came here with a group of friends from your school or town, please give them the freedom to make new friends.
- Confidential things shared at your table should **stay at your table!**

Journals

- You will find journals and pens on your table or in your folders. This is your personal journal. The journal is an invitation to grow in self-understanding as you clarify your ideals. It is your personal and private property.
- Place your name on it so if it gets lost, we can return it to you. It will accompany you throughout this weekend and will provide you with a way to take notes, write down the Scriptures that the speakers use, jot down your reflections and to record your experiences.
- There will be times when we will ask you to make entries and other times when you simply record notes for your own benefit. Please make good use of it. Later you will discover its value. It has been very special to many of the hundreds who have made TEC in the past to look back on their notes months and even years after their TEC.
- There is a statistic that you may only retain 10% of what you hear; active writing helps retention!

We are now ready to start our TEC!

Table Names. We would now like each table to come up with a name by which you wish to be identified during this weekend. Once you agree on the name, please print it on the small poster board on your table. You will have some time to discuss it now and during lunch. Be original. Choose something appropriate and IN GOOD TASTE!

TEC WEEKEND SCHEDULE

11:40 AM

LEDR: Introduce Minstrels for the weekend

- **Adult** _____
- **Teen** _____

AST# 3 / TEEN MINSTREL: Teach Blessing before meals and Thanksgiving after meals songs - found on back page of their Journal

11:45 AM

LEDR: Announce going to lunch soon. Please sit with your table. After lunch get any medications, electronics, and valuables that have not already been collected. We will be getting our group picture taken before lunch.

AST# 1: Get poster for picture. Keep the front away from the sight of the Candidates so they don't see the theme. Remind teens to do the same!

AST# 3: Let the Kitchen know if you are running on time

11:50 AM **GROUP PICTURE** (in Dining room)

12:00 PM

AST# 3 / TEEN MINSTREL: Lead the Blessing before meals song (no hand holding, large circle or upbeat singing today)

LUNCH Have tables continue to discuss their table name

LEDR: Tables go through lunch line one table at a time. Alternate tables to start at each meal.

12:20 PM

AST# 2: Get speaker ready for Growth and Ideals reflection – **see pg 9**

12:25 PM

AST# 3 / TEEN MINSTREL: Lead the Thanksgiving after meals song

BREAK Remind Candidates to get medications / phones / valuables if not done already.

AST# 3:

- Get memento cards from WT and have Leader and SD start signing them; these are needed for Monday

TEC WEEKEND SCHEDULE

- Write on the white boards – “Unless a grain of wheat falls to the ground and dies, it remains just a grain of wheat; but if it dies it produces much fruit.” John 12:24

ASD: Prepare for Bible Enthronement. Check back corner for vase w/sand and 3 (Trinity) incense sticks, laminated copy of Die Day Bible Enthronement service, Bible stand, table cover (**purple** for Die Day), 2 candles, lighter, processional cross and Bible.

12:35 PM

AST# 1: Ring bell for Conference room

AST# 3:

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have Growth and Ideals song queued for play (if applicable)

Song is: _____

12:40 PM

AST# 2: Pray up Growth and Ideals speaker

Take speaker's PP with you: _____

LEDR Table names are shared. Ask each member of the table to give his/her first name each time the table reports. The Leader refers to the tables by their chosen name from now on.

AST# 1:

- Write table names as they are given on room assignment sheet. Keep a copy of this at the Leader's table.
- Take a copy to WT to begin creating roster. **THIS IS IMPORTANT!** A draft copy of the roster should be reviewed by the team no later than Sunday morning.
- Confirm the WT is checking the computer for emailed wheat letters.

12:50 PM

AST# 3 / TEEN MINSTREL:

- Explain “Prepare Ye” comes from Isaiah 40:3 “A voice is calling in the desert; prepare the way for the Lord. Make straight the path for Him.” We sing this at TEC to prepare ourselves to hear God speak through the reflections that are given.
- Teach and rehearse “Prepare Ye” on page 2 of the Journal

TEC WEEKEND SCHEDULE

12:55 PM

LEDR: We will have a series of talks and other exercises throughout these 3 days. The theme of the first day – today – is Die Day. Like the scripture on the white board says, “Unless a grain of wheat falls to the ground and dies, it remains just a grain of wheat; but if it dies it produces much fruit.” John 12:24

Today in TEC, we pause and take a look at ourselves to see what we must die to in order to possess life more abundantly.

During TEC you will hear reflections in this Conference room and in the Chapel. The people who will speak to you are, for the most part, not professional speakers. Each is a willing Christian who wants to share their love for Christ with you.

Please take notes during these reflections There is room for note taking in your Journal or on the extra sheets of paper in your folder. It is important you take notes so you will be able to participate fully in the discussion following the reflections.

Each of the speakers you hear this weekend will share parts of their lives with you. Some of the sharing may be very personal and they are trusting you with this information. **What is said is confidential and must stay within the walls and hearts of this room. What is shared at TEC must stay at TEC.**

LEDR:

- instruct the group to turn to page **2** in their TEC Journal
- the name of this reflection is Growth and Ideals
- and will be given by (speaker):

-
- PLEASE STAND

TEEN MINSTREL: Lead in singing “Prepare Ye”

SPEAKER: GROWTH AND IDEALS REFLECTION

1:15 PM

AST# 3: Give speaker handouts to table leaders

AST# 2: Pray down Growth and Ideals speaker

LEDR: Introduction to the Discussion

- Focus the Candidates attention to the 5 questions asked at the end of the reflection and listed in the TEC Journal on page 2
- Ask them to journal for a few minutes in silence

TEC WEEKEND SCHEDULE

- Ask them to discuss at their tables how they feel about the key points of the reflection. Don't rehash what was said but share your personal ideas and feelings.
- Ask them to pick a Secretary to take notes on their discussion in order to give a summary to the rest of the group. This Secretary will change with each reflection. Have them use the spiral notebook at their table.
- **Posters**
 - Express your summary/discussion in art, words, symbols, etc.
 - This is a table effort. Have **everyone** contribute something.
 - You will share both your poster and summary with the whole group later.
 - Include your table name somewhere on the front of the poster.

AST# 1 & 3: Pass out posterboard

1:30 PM PRESENTATION OF SUMMARIES AND POSTERS

LEDR:

- Invite the tables – by Table Name - to come forward one at a time
- Have everyone at the table quickly introduce themselves by their first name and the name of their table
- The Secretary gives a brief summary of the table discussion
- The table as a group explains the poster; allow applause after each presentation

LEDR: Advise the group to grab their Bibles during the break if they brought one with them.

1:50 PM BREAK

ASD: Select 6 TEAM members for Bible Enthronement. Line up in the order of: 1-Cross, 2-Cloth, 3-Bible Stand, 4/5- Two Candles/Readers, 6-Incense then Bible – Deacon/ASD

Place laminated card on podium.

Note: Be sure the teen minstrel is **not** one of your 6 team members; needs to lead the song.

AST# 1: Confirm Bibles are stacked on the black tables in front of Conference room

2:00 PM

AST# 1: Ring bell for Conference room

TEC WEEKEND SCHEDULE

2:05 PM

AST# 3 / TEEN MINSTREL: Teach the “Glory to God” song and Reading Refrain for Bible Enthronement – Refer to page 3 of the Journal for words to the song.

AST# 2: Get speaker ready for Faith Journey reflection – **see pg 9**

SD / ASD: Explain Para-liturgy – The word Liturgy encompasses the celebration of the Eucharist, the Sacraments and many other celebrations and traditions in the church. Liturgy is a communal or public response to – and participation in – the sacred. It may be associated with life events such as Baptism, Confirmation, Marriage and Death.

A PARA-liturgy refers to celebrations and forms of worship – **INSPIRED BY** the liturgy but are not “official” church traditions. This weekend we will participate in para-liturgies that will enhance and deepen our TEC experience. Though “unofficial”, these para-liturgies are still powerful and significant in helping us grow in our faith.

2:10 PM

AST# 3: Dim the lights in the Conference room. Turn lights back on after Bible Enthronement.

TEEN MINSTREL: Lead Glory to God for processional; Lead Reading Refrain after each Candle bearer reads a scripture verse (4 times)

ASD: BIBLE ENTHRONEMENT includes:

- **SD / PRIEST / (possibly LEDR)**
 - Bless the Bibles
 - Hand out Bibles – to Candidates only. As the Bibles are given, say “Receive this gift of the Word of God.”

2:25 PM

AST# 2: Pray up Faith Journey speaker

Take speaker’s PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

AST# 1:

- Check on WT’s progress with wheat letters; confirm they are sorted by tables

TEC WEEKEND SCHEDULE

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready

AST# 3: Have Faith Journey song queued for play (if applicable)

Song is: _____

2:40 PM

SD / ASD:

- instruct the group to turn to page **4** in their TEC Journal
- the name of this reflection is Faith Journey
- and will be given by our Leader (speaker):

-
- PLEASE STAND

TEEN MINSTREL: Lead in singing “Prepare Ye”

SPEAKER: FAITH JOURNEY REFLECTION

3:10 PM

SD / ASD: Explain the Journaling process and the importance it will have in their future. Give them time to journal and reflect on what they just heard and/or to answer the 5 questions on page 4 in the TEC Journal.

AST# 3: Play instrumental background music

AST# 1: Give speaker handouts to table leaders

AST# 2: Pray down Faith Journey speaker

AST# 3: Get speaker ready for Paschal Mystery reflection – **see pg 9**

3:25 PM

BREAK The entire group (team and Candidates) are invited to some form of community building game(s). This segment in the TEC experience is **very important** at this time and should never be eliminated!

AST# 1:

- Make sure wheat letters are staged under coat racks; these should be sorted by table
- Put wheat vases on each table
- Put fresh glass of water under podium

TEC WEEKEND SCHEDULE

- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Review with Leader/Paschal Mystery speaker how/who they want to hand out wheat letters after reflection

ASD: Make sure laminated Stations of the Cross sheets are at the Leader's table

3:35 PM

AST# 2: Pray up Paschal Mystery speaker

Take speaker's PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

AST# 1: Ring bell for Conference room

AST# 3: Have Paschal Mystery song queued for play (if applicable).

Song is: _____

3:45 PM

AST# 3: Dim the lights in Conference room

LEDR: Lighting of the Leader's Candle:

Place Leader's candle on the table for everyone to see.

"To look at this, we see a simple candle. It is made of wax, a wick and surrounded by glass. But it's not really a candle. It doesn't become a real candle until we add fire. (*Light the candle- take your time.*) Without fire, a candle fulfills little purpose. Yes, it can be decorative, but it really becomes what it is intended for when it gives light. Fire gives it reason to exist.

The light - the heat – makes it a candle. When fire is added, the particles of wax melt and begin to come together. The light gets stronger and more intense.

We have been called by Christ to TEC# _____. If we are willing to cooperate and give ourselves openly and freely to Christ and to each other, we can melt together to build a community. This candle is a sign of Christ at TEC# _____. Even without this visible sign, the light of Christ shines within each one of us.

TEC WEEKEND SCHEDULE

There is a song that expresses what this light, the fire of Christ, means. It's simple and you may already know it. We'll sing it many times during this weekend.

Our minstrel, _____ will help lead us in singing the song, "This Little Light of Mine."

TEEN MINSTREL: Leads song (one verse)

3:50 PM

LEDR / AST# 3:

If it seems a bit rough today, or if you are tired of sitting, talking, or listening, the theme of the first day of TEC – today – is "Unless a grain of wheat falls to the ground and dies, it remains just a grain of wheat." We must die in order to live. Remember the points of the IDEALS reflection? And that we ask for an open mind and heart and a spirit of generosity? With that openness, let's get our Journals and pens ready:

- instruct the group to turn to page **5** in their TEC Journal
- the name of this reflection is Paschal Mystery
- and will be given by (speaker):

-
- PLEASE STAND

TEEN MINSTREL: Lead in singing "Prepare Ye"

3:55 PM **PASCHAL MYSTERY REFLECTION**

SD: Provides additional comments on Paschal Mystery reflection, wheat and/or wheat letters. Advises group to make themselves comfortable for the next 30 minutes or so- anywhere in the Conference room.

ASTS: Distribute wheat letters as previously agreed upon

AST# 3: Play instrumental background music

GROUP READS PERSONAL WHEAT LETTERS

No pray down for this speaker (unless requested)

4:55 PM

LEDR: Repeats the theme of the day - "Unless a grain of wheat falls to the ground and dies, it remains just a grain of wheat; but if it dies it produces much fruit."
John 12:24

TEC WEEKEND SCHEDULE

Provide other comments, observations, etc.

5:00 PM INTRODUCTION TO THE STATIONS OF THE CROSS

SD:

- Introduce Stations of the Cross; provide commentary, brief history, etc.
- Refer to pages 7-8 in the Journal.
- The purpose of this exercise is to reflect on how the passion and death of Jesus continues in the world around us.
- Assign/give 1-2 stations to each table.
- Advise we will participate in the Stations after dinner. Each table will be asked to read the commentary and prayer on back of the cards.
- Take some time to discuss your stations and how they apply to us **today** – here in our time. After your discussion, if you wish to add a poem, song, additional prayer or skit to your station, feel free to do so – it is not required.

5:45 PM

AST# 3: Check in with Kitchen about dinner; touch base with WT

SD: Introduce and explain the Angelus (located inside back cover of Journal)

6:00 PM

DINNER: Sing the Blessing before meals song

6:15 PM

AST# 2: Get speaker ready for Change of Heart reflection – **see pg 9**

6:30 PM

TEEN MINSTREL: Lead the Thanksgiving after meals song

BREAK

ASD:

- Check with WT ASD to ensure Reconciliation pamphlets will be available in the Chapel after the Passion
- Check where ashes will be located in the Chapel
- **Make sure the journaling-reflection starter questions are in the chapel (can be found in the ASD closet).**

AST# 3: Have Change of Heart song queued IN THE CHAPEL for play (if applicable)

TEC WEEKEND SCHEDULE

Song is: _____

6:40 PM

AST# 2: Pray up Change of Heart AND Metanoia speakers

Prayer partners / family / friends leave after pray up; WT may go to downstairs prayer Chapel; there is **no pray down** for these reflections.

AST# 1: Ring bell for Conference room

6:45 PM

AST# 3 / TEEN MINSTREL: Teach and practice song for Stations of the Cross –
“Were You There When They Crucified My Lord?”

AST# 1:

- Take pitcher of water and 2-4 glasses to Chapel
- Check to make sure plenty of Kleenex boxes
- Take any props/etc. to Chapel as requested by speaker(s)

6:50 PM

ASD: Explain how we will be processing to the Chapel. This will be the first of many processions or pilgrimages this weekend. Early Christians took pilgrimages to holy places – and we will be simulating those pilgrimages or journeys. As we journey, we will lead with and follow Christ.

Please take your Journals and pens and everything you will need for your table’s sharing of the Stations of the Cross.

Process from Conference room to Chapel with Leader Cross (and Base).

6:55 PM **CHANGE OF HEART REFLECTION** - page 9 in Journal

AST# 3: Play speaker’s song before next reflection begins

7:15 PM **METANOIA REFLECTION** - page 10 in Journal

7:45 PM

AST #1: Check with WT to be sure all Stations are ready to go

SD / ASD: Distribution of ashes - “Remember you are dust, and to dust you shall return.”

8:00 PM

LEDR: Carry the Leader Cross (and Base) and process quietly to the gym (or outside)

TEC WEEKEND SCHEDULE

AST# 3: Have quiet instrumental music ready for later visit to Chapel

STATIONS OF THE CROSS

SD: Begin Stations with an explanation of the “way of the cross” and a brief instruction on how the group should respond to each Station:

- Group will Sing “Were you there?” / Station will be read / Kneel / Respond with “Because by your Holy Cross you have redeemed the world” / Stand / Table interpretation / Move to next station Singing
- **Ask everyone to read or speak loudly** as it is a bit challenging to hear in the gym.

Note: The LEADER can carry the large cross **OR** the table assigned to the next station can carry the cross.

AST# 2:

- Make sure all doors are shut except small opening to Dining Room
- Have Kleenex ready for Chapel
- At the **8th Station**, notify WT you are almost ready

8:30 PM **PASSION PRESENTATION** in Chapel (or church) - **includes** the Examination of Conscience

8:45 PM **RECONCILIATION**

SD:

- Explain Reconciliation Service
- Introduce / Name of Priests who will hear Confessions
- Advise Deacon, Leader and/or ASD available to talk / **not** a Confession
- Explain where each person is located and what color candle to take / take one with you, leave it outside the door, bring it back
- Ask group to write down the obstacles that are keeping them from a deeper relationship with God; Fold these and nail them to the cross
- Spread out in Chapel / Use this time to reflect on the day / Journal / Refrain from chatting / List of starter reflection questions available on _____ / Extra pages for journaling in Journal.
- **(If Adoration Chapel set up)** – Briefly explain the purpose of the Adoration Chapel and invite candidates to spend some time in the presence of Christ

ASD or ASTS:

- *Only candidates with a candle should leave the chapel.*

TEC WEEKEND SCHEDULE

- *Do not let the candidates gather on the stairs waiting their turn. This takes away from their time of reflection.*
- *If Reconciliation runs long, pose a couple of self-reflective questions possibly based on one of the day's reflections or experiences*
- *Have them journal / pray. Preference is for this time to be self-reflective and not a group discussion; don't short-circuit the die day process; take a "read" of the group to decide what to do with the time.*
- *Encourage experience of the Adoration Chapel (if set up)*

AST# 3:

- Play quiet music
- Have "Saturday Night Washing" playlist ready for Paschal Vigil service

AST# 1 & 2: Facilitate moving Candidates / team through the Reconciliation process; they should leave their candle on the outside of door; make sure they pick it back up before heading back to the Chapel

10:00+ PM (once Reconciliation is complete):

AST# 1: Advise:

- we will be leaving the Chapel shortly
- use the **upstairs** restrooms if needed
- don't forget to take Journals and anything else you brought with

SD / ASD: Explain how we are about to participate in the 13th and 14th Stations of the Cross.

Invite the LEADER to remove the obstacles from the cross and put them in the bowl.

10:15 PM

LEDR: Ask a TEAM member to lead - with Leader Cross (and Base) - to the east-side gym doors (or at stations area if stations are outside).

SD:

- Light the Paschal Candle from the Leader Candle; explain Paschal Candle (Christ overcoming death)
- Set the obstacles on fire

10:30 PM PASCHAL VIGIL

AST# 3: Play "Saturday Night Washing" during the washing of ashes

TEC WEEKEND SCHEDULE

11:00 PM

AST# 2: Turn on lights in Dining Room

LEDR: Presentation of Banner and Theme Song

AST# 3:

- Pass out song sheets
- Play Theme Song two times

11:10 PM

ASTS: Prepare snacks / drinks in dining room

LEDR: Wrap up the night

- Showers available if prefer tonight over tomorrow a.m.
- Snacks available in Dining room
- First bell will indicate 15 minutes until Lights Out
- Second bell, it's time for Lights Out. Please go to bed. We want to

respect the need for the sleep of others in each dorm room. Today has been long and tough. Tomorrow will be lighter but still requires your utmost attention and participation.

TEAM MEETING in Conference room (10-15 minutes)

- 2 ASTS go with Candidates to Dining room
- Start with prayer
- Review each table – how are things going?
- Discuss any problems / observations
- Make any necessary adjustments
- Remind team to keep an eye on their tablemates; some may still be dying
- Remind team – especially teens – to set a good example and go to sleep when “Lights Out” is called
- **ASD:** Review Resurrection Prayer Service
 - Have short conversion statements ready
 - Stand when speaking
 - Everyone participates
 - Randomly around room
 - Allow a **brief** pause in-between to allow Candidates to possibly stand up– keep things moving

TEC WEEKEND SCHEDULE

- Questions?
- No Pranks! Close in prayer.

ASTS: Clean up Dining room or check with Security to see if they will clean up

11:45 PM

AST# 1: Ring bell for 15-minute warning

AST# 3: Queue up energetic Christian wake-up music for morning

ASTS: Do not go to bed until all rooms are dark and quiet!

12:00 AM **AST# 1:** Ring bell for Lights Out! Peace!

NOTES / REMINDERS FOR NEXT DAY:

TEC WEEKEND SCHEDULE

SCHEDULE OF DAY TWO- RISE DAY

6:30 AM	LEDR / ASTS / ASD arise
6:45 AM	Wake Up Music
7:40 AM	Resurrection Prayer Service
8:00 AM	<i>Breakfast</i>
8:30 AM	Theme Song / Dance
8:35 AM	<i>Break</i>
8:50 AM	Bible Enthronement
9:00 AM	God, Community of Love Reflection
9:30 AM	Poster Creations
9:55 AM	Presentation of Summaries/Posters
10:15 AM	<i>Break</i>
10:30 AM	Church, The People of God Reflection
11:00 AM	Discussion
11:15 AM	Covenant Rite
11:55 AM	Theme Song / Dance
12:00 PM	<i>Lunch</i>
12:30 PM	<i>Recreation</i>
1:00 PM	Christian Life Reflection
1:30 PM	Spontaneous Prayer in Chapel
2:00 PM	Questions for Discussion Time
2:15 PM	Emmaus Walk in Gym and/or Outside
2:30 PM	<i>Break / Change for Mass</i>
3:30 PM	Music Practice for Mass
3:45 PM	Signs Reflection
4:15 PM	Discussion
4:25 PM	<i>Break</i>
4:30 PM	The Mass Explained
5:00 PM	Mass

TEC WEEKEND SCHEDULE

6:00 PM	<i>Agape Dinner / Banquet</i>
6:45 PM	Theme Song / Dance / Restroom Break
7:00 PM	Hoot Begins
8:15 PM	Peace Reflection
8:30 PM	Hoot Ends / Church Visit
9:00 PM	Teen/Candidate Discussions
11:15 PM	Closing Prayer
12:00 AM	Lights Out

REFLECTIONS OVERVIEW

(1) GOD, COMMUNITY OF LOVE

Speaker: _____

Get Ready: 8:15 AM

Pray Up: 8:45 AM

Reflection: 9:00 AM

(2) CHURCH, THE PEOPLE OF GOD

Speaker: _____

Get Ready: 9:55 AM

Pray Up: 10:15 AM

Reflection: 10:30 AM

(3) CHRISTIAN LIFE

Speaker: _____

Get Ready: 12:20 PM

Pray Up: 12:45 PM

Reflection: 1:00 PM

(4) SIGNS

Speaker: _____

Get Ready: 3:00 PM

Pray Up: 3:30 PM

Reflection: 3:45 PM

TEC WEEKEND SCHEDULE

DETAILED SCHEDULE FOR DAY TWO

(Suggested)

Bell: AST# 2

Pray Ups / Downs: AST# 1

6:30 AM LEDR / ASTS / ASD arise

6:45 AM

AST# 2: Ring bell to wake up; check with Kitchen on breakfast

AST# 3:

- Play energetic Christian wake-up music
- Write on white boards – “Just as Christ was raised from the dead by the glorious power of the Father, so we might live a new life.” Romans 6:4

7:25 AM

AST# 3:

- Play “I Will Rise” by Chris Tomlin at end of prayer service
- Have copies of theme song available for breakfast

7:35 AM

AST# 2: Ring bell to Conference room; remind everyone to grab their TEC Journals / Name Tags

LEDR: Pick someone to carry the Leader Cross (and Base) to Chapel

7:40 AM

SD / ASD: RESURRECTION PRAYER SERVICE

Team should echo the joy of Easter morning as the presence of Christ within this TEC community is celebrated.

Team shares brief conversion statements after Jesus arrives

7:50 AM

AST #2: Check with Kitchen on breakfast

8:00 AM

LEDR: Greet the group to a new day – Rise Day. Invite everyone to breakfast. Remind everyone to take their Journals.

TEEN MINSTREL: Lead in singing “This Little Light of Mine” on the way to the Dining room and an enthusiastic Blessing before meals song before breakfast.

TEC WEEKEND SCHEDULE

BREAKFAST

ASD: Prepare for Bible Enthronement; same arrangement but use **multi-colored** cloth (for **Rise Day**) and laminated copy of Rise Day Bible Enthronement service.

Mark Luke 24 in TEC Bible; leave Bible on podium.

Place laminated card on podium.

Ask for 6 volunteers; ask them to meet in back of Conference room when return to it.

8:15 AM

AST# 1: Get speaker ready for God, Community of Love reflection – **see pg 33**

8:30 AM

AST# 3 / TEEN MINSTREL:

- Lead in Thanksgiving after meals song
- Play theme song; team demonstrates dance

BREAK

8:40 AM

AST# 2: Ring bell for Conference room

TEEN MINSTREL: Teach “Thank You God” song

AST# 3:

- Get 2 pitchers of water and a stack of cups for Conference room speakers. Put fresh glass of water under podium.
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have God, Community of Love song queued for play (if applicable)

Song is: _____

ASD: Line up 6 volunteers in order of: 1-Cross, 2-Cloth, 3-Bible Stand, 4/5- Two Candles/Readers, 6-Incense and then Bible – Deacon/ASD

8:45 AM

AST# 1: Pray up God, Community of Love speaker

Take speaker’s PP with you: _____

TEC WEEKEND SCHEDULE

Note: Leader and ASD **unable** to attend this Pray Up.

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

LEDR: “Today we are being called to RISE with Christ. For the Christian death can never be the final word. The Jesus whom we worship, the Jesus who lives in our midst, is not the Crucified Christ, nor the babe of Bethlehem. It is the **Risen** Christ who is with us today! And that makes us an Easter people. Today is a day of rejoicing, for Christ is truly risen, and we will be able to say with his followers: ‘We have seen the Lord!’”

SD: Reassures those who may not have felt they died yesterday, that it is all right. TEC cannot program our response to the Lord or even the way the Lord works in our lives. Encourage the group to simply remain open to what is to come.

8:50 AM

AST# 3: Dim the lights in the Conference room. Turn lights back on after Bible Enthronement.

TEEN MINSTREL: Lead in singing “Jesus Christ is Risen Today” or “Glory to God” for processional

BIBLE ENTHRONEMENT

LEDR: Repeat the theme of the day. Read a few Wheat letters.

ASTS# 2 & 3:

- Make sure boxes of magazines are under coat racks for next reflection activity
- Check with WT for team roster. As soon as available, need to route throughout room for corrections, then back to WT asap.

9-9:30 AM *** **Opposite gender (boys on girls’ weekend; girls on boys’ weekend) will be showering; WT w/b guarding the restroom doors** ***

9:00 AM

LEDR / AST# 2: With Journals and pens ready:

- turn to page **14** in your TEC Journal
- the name of this reflection is God, A Community of Love
- and will be given by (speaker):

TEC WEEKEND SCHEDULE

- PLEASE STAND

TEEN MINSTREL: Lead in singing “Thank you God” for giving us _____

SPEAKER: GOD, COMMUNITY OF LOVE REFLECTION

9:30 AM

LEDR / AST# 2: Please take time for quiet reflection and journaling considering the 4 questions on page 14.

(**After about 5 minutes**) Invite tables to begin discussions. Pick a Secretary to record key points of reflection. Pass out poster board and magazines; ask each to make a collage reflecting what message they received from the reflection.

AST# 1: Pray down God, Community of Love speaker

AST# 2 or # 3: Give speaker handouts to table leaders

9:55 AM PRESENTATION OF SUMMARIES AND POSTERS

LEDR:

- Invite the tables – by Table Name - to come forward one at a time
- Have everyone at the table quickly introduce themselves by their first name and the name of their table
- The Secretary gives a brief summary of the table discussion
- The table as a group explains the poster; allow applause after each presentation

AST# 1: Get speaker ready for Church, The People of God reflection – **see pg 33**

10:15 AM

BREAK Can go anywhere on this floor; stay away from “Off Limits” areas

AST# 1: Pray up Church, The People of God speaker

Take speaker’s PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

AST# 3:

- Put fresh glass of water under podium

TEC WEEKEND SCHEDULE

- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have Church, People of God song queued for play (if applicable)

Song is: _____

ASD: Check with WT to ensure Chapel is set up for Covenant Rite.
Need: Oil, Covenant book, Nice pen, Commitment Sheet from team prep

10:25 AM

AST# 2: Ring bell for Conference room

10:30 AM

LEDR / AST# 2: With Journals and pens ready:

- turn to page **15** in your TEC Journal
- **please write down** the scripture verse on the board (give them a minute or 2 to do this)
- the name of this reflection is Church, The People of God
- and will be given by (speaker):

-
- PLEASE STAND

TEEN MINSTREL: Lead in singing “Thank you God” for giving us _____

SPEAKER: CHURCH, THE PEOPLE OF GOD REFLECTION

11:00 AM

LEDR / AST# 2: Please take time for quiet reflection and journaling.

(After about 5 minutes) Invite tables to begin discussions as to how they see themselves as the “church”, as “the people of God”, as a “Communion of Saints.”

AST# 2 or # 3: Give speaker handouts to table leaders

AST# 1: Pray down Church, The People of God speaker

SD / ASD: Refer Candidates to the 2 questions on page 16:

Q1: What do I ask of the **Church**, in order to live more deeply in my relationship with Christ?

- Ask each table to compose an answer to this question

TEC WEEKEND SCHEDULE

- Each table will be asked to share their response at the next activity

Q2: What can **I** do to say Yes to all that God has to offer? What can **I** do to deepen my relationship with Christ?

- Discuss answers at your table

AST# 3: Have instrumental music ready for Covenant Rite

LEDR: Pick someone to carry the Leader Cross (and Base) to Chapel

Remind tables to sit together and bring their Journals, responses, and petitions. They will not be allowed back into the Conference room until after lunch.

11:15 AM

SD: Facilitates **COVENANT RITE** (in Chapel)

11:55 AM

LEDR: Pick someone to carry the Leader Cross (and Base) to the Dining room

12:00 PM

LUNCH Sing the Blessing before meals song

12:20 PM

AST# 1: Get speaker(s) ready for Christian Life reflection – **see pg 33**

TEEN MINSTREL: Sing the Thanksgiving after meals song; thank the kitchen

12:25 PM

AST: 3: Play theme song; group sings / dances

AST# 2: Ring the bell for GYM

12:30 PM

BREAK All team and Candidates are invited to some form of community building game(s). This time is **very important** at this time in the TEC experience and should **never** be eliminated.

AST# 3:

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready

TEC WEEKEND SCHEDULE

- Have Christian Life song queued for play (if applicable)

Song is: _____

12:45 PM

AST# 1: Pray up Christian Life speaker(s)

Take speaker's prayer partner(s) with you: _____

Note: There is **no pray down** with the prayer partner or family for this reflection. **Remind Prayer Partners** that once WT exists the Chapel after their pray down, **they** can begin spontaneous prayer (ASD may also start).

Remind speaker(s) on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

12:55 PM

AST# 2: Ring bell for Conference room

LEDR: Have tables change seats (at same table)

ASD: Check with WT that the Chapel:

- has paper / pencils for questions
- **Emmaus Walk laminated question cards**
- is ready to go for Spontaneous Prayer

1:00 PM

LEDR / AST# 2: With Journals and pens ready:

- turn to page **17** in your TEC Journal
- the name of this reflection is Christian Life
- and will be given by (speakers):

- _____
- PLEASE STAND

TEEN MINSTREL: Lead in singing "Thank you God" for giving us _____

SPEAKER(S): CHRISTIAN LIFE REFLECTION

1:25 PM

AST# 1: Let the WT know when the speaker(s) are almost finished and should be ready to start singing in 5 minutes or so.

TEC WEEKEND SCHEDULE

1:30 PM

CHRISTIAN LIFE SPEAKER(S):

Invite the group to join them in the Chapel. Lead with Leader Cross to Chapel in silence (so can hear singing from Chapel).

ASTS # 2 or #3: Give speaker handouts to table leaders

SPONTANEOUS PRAYER Visit to Blessed Sacrament

The WT will lead a brief pray down for speakers and then leave the Chapel.

PT continues to sing song that WT was singing; hums as prayers are said; Christian Life PP/ASD can begin spontaneous prayer; team and candidates join in; SD closes.

2:00 PM

SD: Explains there will be a discussion time later today. Invites group to write questions such as:

- What do you ask of the church?
- What questions do you have about church or your faith?
- Etc.

AST# 3: Play instrumental music during question writing

2:05 PM

AST# 2: Let Kitchen know you will be going on long break in 10 minutes

2:15 PM

LEDR: Advise there will be a nice long break, BUT before the break:

- ask candidates and team to pair up with someone to take an Emmaus walk to reflect and share their thoughts on 3 questions
- encourage them to walk with someone they may not have yet had a chance to meet or talk with
- advise where they can go on this Emmaus Walk – in gym and/or outside
- grab a card on the way out of the chapel – one card per pair
- the bell will ring after about 15 minutes – candidates can then continue their conversation/walk, take a nap, reread their letters, or do whatever they'd like – they will have about an hour (check this first ☺)
- at some point during the break, you'll want to get ready for Mass

TEC WEEKEND SCHEDULE

- when you hear the **first** bell during the break, there will be 15 minutes before you need to return to the Conference room. On the **second** bell, please return to the Conference room promptly.

Dismiss group except for teen team members selected to lead the discussion later this evening.

SD / ASD: Reviews questions and provides suggested responses to teen discussion leaders. Reminds teens this discussion is an important part of the weekend and should be facilitated with respect and confidentiality.

2:30 PM

AST# 2: Ring bell for end of Emmaus Walk

BREAK **Approximately 1 hour**

ASD:

- Place bread and wine near podium for Signs reflection
- Select 3 readers for Mass; readings of the day are used. Give to readers to review if they'd like.
- Select 2 teens to be gift-bearers; they will carry the bread/wine to the Chapel and present them at Mass
- Confirm with Leader what songs he/she would like sung at Mass
- Advise AST# 3 / TEEN MINSTREL of chosen songs

3:00 PM

AST# 1: Get speaker ready for Signs reflection – **see pg 33**

3:10 PM

AST# 2: Ring first bell; announce the next bell will ring in 15 minutes

AST# 3:

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have Signs song queued for play (if applicable)

Song is: _____

3:25 PM

AST# 2: Ring second bell for Conference room

3:30 PM

AST# 3 / TEEN MINSTREL: Practice music for Mass

TEC WEEKEND SCHEDULE

3:30 PM

AST# 1: Pray up Signs speaker

Take speaker's PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

3:45 PM

LEDR / AST# 2: With Journals and pens ready:

- turn to page **19** in your TEC Journal
- the name of this reflection is Signs
- and will be given by (speaker):

- _____
- PLEASE STAND

TEEN MINSTREL: Lead in singing "Thank you God" for giving us _____

SPEAKER: SIGNS REFLECTION

4:15 PM

LEDR / AST# 2: Please take time for quiet reflection and journaling.

Invite tables to begin discussions. No need to pick a Secretary this time unless want to capture team thoughts.

AST# 1: Pray down Signs speaker

4:25 PM

QUICK RESTROOM BREAK

AST# 3: Make sure Hoot Music Coordinator has copy of Theme Song for Hoot (WT can also take care of this task)

LEDR:

- Remind all to take Journals to Mass
- Pick someone to carry the Leader Cross (and Base) to the Chapel

4:30 PM

SD / PRIEST: Explanatory Introduction of Mass / Vestments

TEC WEEKEND SCHEDULE

5:00 PM MASS

This should be the high point of the weekend. Liturgical law requires the readings for the Sunday of that particular week be used in the Mass.

SD: Invite group to follow the Mass starting on page 20 of their Journals

AST# 3 / TEEN MINSTREL: Lead Mass songs

AST# 2:

- During Communion, check with Kitchen; advise ready in 10 minutes
- Make sure you have the Roster – table / names - for the Leader (for the Hoot)

ASTS: Collect Journals after Mass; return to Conference room sometime during the evening; not necessary now (might stash in Banquet Room cabinets)

6:00 PM

LEDR: Call the **team** out of the Chapel; team heads to Banquet room

ASD: Take the Leader Cross (and Base) to the Banquet room

ASTS# 2 & 3: Invite the candidates individually to leave the Chapel (to be escorted to the Banquet room)

ALL: As Candidates enter the Banquet room, the Candidate's table stands so the escort knows where to seat them

AST# 1: Stand outside to let other ASTS know when ready for the next Candidate

LEDR / ASD: Sit near door to prevent anyone from leaving. If restroom break needed; have an AST go with.

AGAPE DINNER / BANQUET

This meal should reflect a joyous atmosphere. It is the afterglow of the Mass of Resurrection. It is an Easter celebration.

LEDR: Get Roster - tables / names - from AST# 2

6:45 PM

QUICK RESTROOM BREAK

- **ASTS** facilitate this process, so no one wanders from the restrooms

AST# 2: Let WT know if running on time

TEC WEEKEND SCHEDULE

AST# 3: Play theme song **LOUDLY** and practice dance

LEDR: Pick someone to carry the Leader Cross (and Base) to the Gym and have them process into the Gym.

AST# 1: Once in the Gym, grab the Leader Cross (and Base) and move them to the corner of the stage (when appropriate)

7:00 PM **THE HOOT**

Welcome, prayer, table introductions, team dance, mingle time and entertainment

AST# 3: Check with WT to make sure church unlocked and Kleenex in front side pews

8:15 PM **PEACE REFLECTION**

- While Peace song playing, WT distributes candles to everyone but team and candidates
- Candidates are asked to sit in a circle on the floor facing the bleachers; team surrounds them starting on the stage side; parents and friends surround them so they can see their faces
 - Angels Among Us is played / sung to the Candidates
 - All begin to sing "This Little Light of Mine"

LEDR: Grab Leader's Cross (and Base) from stage and move to a place in the gym to begin the line to process out. All continue to sing as the team / Candidates process to the church.

8:30 PM

SD: Leads Jesus-Jesus song, prayer and reflection at the church cross; all team members stand behind Candidates who are kneeling

When SD asks, "would you like to see...?" question: Candidates stand, Team steps aside and lights go up slightly / Everyone standing in Pews / Singing Jesus-Jesus

Team: Motions Candidates toward front of altar near center aisle / Team stands behind Candidates

ASTS: **Follow the lead of the wheat team;** has been evolving since COVID. **Prefer:**

- fist bumps / high 5's to hugging
- just candidates go through line (saves time and the temptation to start hugging)

TEC WEEKEND SCHEDULE

8:45 PM When all guests have left the church:

SD: Invites:

- group to sit in front side pews
- **LEDR** to share whatever is on his/her heart

LEDR: After sharing, instructs:

- Return to building
- Change into comfy clothes
- Short restroom break
- Head to Conference room

AST# 1: **Make sure church is locked!**

9:00 PM

LEDR/ ASTS / SD / ASD: Pray up Teen Facilitators

AST# 2: Ring bell for Conference room; dim the lights

LEDR / SD: Introduces Discussion:

- Teens on S side of room / Adults on N side separated by curtain
- SD, ASD, LEDR available to clarify any questions

ASTS: Put together snacks / drinks on cart; bring to Conference room

11:00 PM

AST# 2: Advise teens to begin wrapping up in about 15 minutes

11:15 PM

LEDR: Gather everyone together.

“Today has been another long day, a full and exciting day for all of us. And all of us are tired. You will have time to shower tonight or tomorrow morning. Remember that Security will be around so please keep yourselves dressed. You will have about 30 minutes to relax and unwind. Then we will have Lights Out and quiet for the night.

You can get together to talk during the 30-minute break and the leaders are also available to chat – but be considerate of others. Your “spirit of generosity and cooperation” during the day has been wonderful! Your attitude towards what we have presented to you has been great! Please continue this through tonight and tomorrow.

TEC WEEKEND SCHEDULE

To get the most out of tomorrow, and out of respect for the speakers tomorrow, please go to sleep when Lights Out is called. Much wheat has been given to you today and now you can **give** wheat by cooperating with the time schedule for sleep.

The bell will ring 15 minutes before Lights Out. The second bell means Lights Out and all to sleep.

Thank you for a great day!" Close in prayer.

TEAM MEETING (10-15 minutes in Conference room)

- Focus on affirming the team in their leadership and wheat today
- Ask if there any issues of concern; how are Candidates doing?
- Remind team – especially teens - to **set a good example** and go to sleep when "Lights Out" is called
- Check with Monday speakers – what time do they want up? They will only have time to change clothes after the morning prayer service
- **ASD:** Review Coming of the Holy Spirit prayer service
 - 7 people - remember your number? Any questions?
 - All participate in wind noise
- Close in prayer

11:45 PM

AST# 2: Ring bell for 15-minute warning

AST# 3: Queue up energetic Christian wake-up music for morning

ASSTS:

- Clean up Dining room / Conference room
- Do not go to bed until all rooms are dark and quiet!

12:00 AM

AST# 2: Ring bell for Lights Out! Peace!

NOTES / REMINDERS FOR NEXT DAY:

TEC WEEKEND SCHEDULE

SCHEDULE OF DAY THREE – GO FORTH DAY

6:30 AM	LEADER / ASSTS / ASD arise
6:45 AM	Wake Up Music <ul style="list-style-type: none">• Pack up• Place personal belongings in Gym• Place beds on carts in hallway
7:40 AM	<i>Breakfast</i>
8:20 AM	Coming of the Holy Spirit Prayer Service
8:55 AM	Bible Enthronement
9:15 AM	Discipleship Reflection
9:40 AM	Discussion
10:05 AM	Young Christian Disciple Reflection
10:30 AM	Discussion
10:55 AM	Beyond TEC Reflection
11:30 AM	<i>Lunch, Break, Conference room clean-up</i>
12:10 PM	Table Affirmations and Chapel Visits Instruction
12:20 PM	Table Affirmations and Chapel Visits
2:00 PM	Finishing Business / Break / Put Folders with luggage
2:30 PM	Music Practice for Mass
2:45 PM	Final Mass
3:30 PM	Commissioning Ceremony
3:45 PM	Sharing Time
4:30 PM	Go Forth

TEC WEEKEND SCHEDULE

REFLECTIONS OVERVIEW

DISCIPLESHIP

Speaker: _____

Get Ready: 8:45 AM

Pray Up: 9:00 AM

Reflection: 9:15 AM

YOUNG CHRISTIAN DISCIPLE

Speaker: _____

Get Ready: 9:40 AM

Pray Up: 9:50 AM

Reflection: 10:05 AM

BEYOND TEC

Speaker: _____

Get Ready: 10:30 AM

Pray Up: 10:40 AM

Reflection: 10:55 AM

DETAILED SCHEDULE FOR DAY THREE

(Suggested)

Bell: ASST# 1

Pray Ups / Downs: ASST# 2

6:30 AM LEDR / ASTS / ASD arise

Exception: If one of the Monday speakers wants up earlier, one of the ASSTS should volunteer to do so.

6:45 AM

AST# 3:

- Play energetic Christian wake-up music
- Write on the white boards – “You will receive power when the Holy Spirit comes upon you, and then you will be my witnesses... to the ends of the earth.” Acts 1:8

AST# 1:

- Facilitate packing up of rooms and bedding

TEC WEEKEND SCHEDULE

- Check bathrooms / shower lockers – place found items on table in Conference room
- Have everyone place their belongings against gym walls; nothing should be left in dorm rooms
- Have everyone place their beds on the carts in the hall; carts are in the Cursillo room at the end of the hallway
(This activity creates a sense of moving on and of becoming part of the community.)

AST# 2: Wake up Monday speakers (if not already done so); they will only have time to change clothes prior to their reflections

7:30 AM

ASD:

- Check Chapel for Coming of the Holy Spirit prayer service (altar set up, individual candles, reader handouts, lighter, taper, **Leader's Candle**, projector)
- Prepare for Bible Enthronement; same arrangement but use **red** cloth (for **Go Forth Day**) and laminated copy of Go Day Bible Enthronement service.
- **Mark** Matthew 25 in TEC Bible; leave Bible on podium
- Place laminated card on podium

7:40 AM

AST# 1: Ring bell for Conference room

LEDR: Pick someone to carry the Leader Cross (and Base) to Dining room; tell everyone to bring their Journals

AST# 3: Bring list of team / Candidates for Leader for Prayer Service

TEEN MINSTREL: Lead Blessing before meals song

BREAKFAST: WT serves

LEDR: After breakfast, introduces WT Leader(s)

WT Leader(s) explain the function of the WT and explains their wheat / introduces themselves and then presents a song / skit

If time allows, candidates/team can perform their dance for WT

TEC WEEKEND SCHEDULE

8:00 AM

SD / ASD: Take 7 table leaders to Chapel for Coming of the Holy Spirit review and quick Pray Up (by Deacon / ASD)

8:15 AM

AST# 1: Ring bell to process to Chapel

TEEN MINSTREL: Leads the Thanksgiving after meals song – thank the kitchen

LEDR: Pick someone to carry the Leader Cross (and Base) to the Chapel

8:20-8:50 AM *** Opposite gender (boys on girls' weekend; girls on boys' weekend) will be showering; WT w/b guarding the restroom doors ***

8:20 AM

ASTS: Offer each person a candle as they come into the Chapel

COMING OF THE HOLY SPIRIT PRAYER SERVICE

8:45 AM

LEDR: Pick someone to carry the Leader Cross (and Base) to the Conference room

ASD: Ask for 6 volunteers to help with Bible Enthronement. Line up in order of: 1-Cross, 2-Cloth, 3-Bible Stand, 4/5- Two Candles/Readers, 6-Incense and then Bible – Deacon/ASD

AST# 2: Get speaker ready for Discipleship reflection – **see pg 49**

ASTS# 1 & 3:

- Get 2 pitchers of water and a stack of cups for Conference room speakers.
- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have Discipleship song queued for play (if applicable)

Song is: _____

8:55 AM

AST# 1: Dim the lights in the Conference room. Turn lights back on after Bible Enthronement.

TEEN MINSTREL: Lead in singing “Glory to God” song for processional

TEC WEEKEND SCHEDULE

BIBLE ENTHRONEMENT

9:00 AM

AST# 2: Pray up Discipleship speaker (**ASD:** Not able to attend)

Take speaker's PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

9:15 AM

LEDR / AST# 1: With Journals and pens ready:

- turn to page **29** in your TEC Journal
- the name of this reflection is Discipleship
- and will be given by (speaker):

- _____
- PLEASE STAND

TEEN MINSTREL: Lead in singing "Thank you God" for giving us _____

SPEAKER: DISCIPLESHIP REFLECTION

9:40 AM

AST# 1: Advise the tables to begin their discussions; consider the 3 questions on page 29 in their TEC Journal

AST# 3:

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker
- Make sure speaker handouts are ready
- Have Young Christian Disciple song queued for play (if applicable)

Song is: _____

AST# 2: Pray down Discipleship speaker

AST# 1: Get speaker ready for Young Christian Disciple reflection – **see pg 49**

9:50 AM

AST #2: Pray up Young Christian Disciple speaker

TEC WEEKEND SCHEDULE

Take speaker's PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

10:05 AM

LEDR / AST# 1: With Journals and pens ready:

- turn to page **30** in your TEC Journal
- the name of this reflection is Young Christian Disciple
- and will be given by (speaker):

-
- PLEASE STAND

TEEN MINSTREL: Lead in singing "Thank you God" for giving us _____

SPEAKER: YOUNG CHRISTIAN DISCIPLE REFLECTION

10:30 AM

AST# 1: Advise the tables to begin their discussions; consider the questions on page 30 in their TEC Journal

ASD:

- Check with SD / WT ASD for how to set up Affirmation rooms and Chapel Visits.
- Confirm WT will have Affirmation materials in each room (candle, affirmation sheets, lined paper, envelopes, WT applications, pens/pencils, palm cross, Kleenex) for the number of tables.
- Confirm with SD when Priest will be available for Mass; would like WT to join if possible; may have to adjust schedule slightly to make accommodations

AST# 2: Pray down Young Christian Disciple speaker

AST# 1: Get speaker ready for Beyond TEC reflection – **see pg 49**

10:35 AM

AST# 3:

- Put fresh glass of water under podium
- Put any props/etc. at podium as requested by speaker

TEC WEEKEND SCHEDULE

- Make sure speaker handouts are ready
- Have Beyond TEC song queued for play (if applicable)

Song is: _____

10:40 AM

AST# 2: Pray up Beyond TEC speaker

Take speaker's PP with you: _____

Remind speaker on the way to Conference room to show a sign of reverence to the enthroned Bible (bow) before going to the podium or when picking up the enthroned Bible to use. (Speakers can use the enthroned Bible or one of their one.)

10:55 AM

LEDR / AST# 1: With Journals and pens ready:

- turn to page **31** in your TEC Journal
- the name of this reflection is Beyond TEC
- and will be given by (speaker):

- PLEASE STAND

TEEN MINSTREL: Lead in singing "Thank you God" for giving us _____

SPEAKER: BEYOND TEC REFLECTION

11:10 AM

AST# 1: Check in with Kitchen for lunch

11:20 AM

LEDR: Ask the group to write down any ideas they just heard that they wish to consider putting into action on their Go Forth Day

AST# 2: Pray down Beyond TEC speaker

11:30 AM

LUNCH

TEEN MINSTREL: Lead the Blessing before meals song

BREAK / CONFERENCE ROOM CLEAN-UP

TEC WEEKEND SCHEDULE

LEDR / SD / ASD: Review Affirmation set up / rooms

AST# 3: Have instrumental music queued for playing outside Affirmation rooms

ASD:

- Confirm with Leader what songs he/she would like sung at Mass
- Advise AST# 3 / TEEN MINSTREL of chosen songs

12:05 PM

AST# 1: Ring bell for Conference room

TEEN MINSTREL: Lead Thanksgiving after meals song – thank the kitchen

12:10 PM

SD / ASD: Explain Affirmation Time and Chapel Visits

Affirmation

- Affirmation to one another – do this first
- When done, place your candle outside the door
- Letter to self – if not done before Chapel Visit, can complete when you return
 - Put letter in smaller envelope – seal
 - Put smaller envelope in larger envelope
- Write mailing address on outside of larger envelope (SD demonstrates how) – DO NOT SEAL
- Fill out WT application if interested

Chapel Visits

- Prayer before the Blessed Sacrament; can sit or kneel
- Opportunity to share what's on your heart
- Assistants will facilitate your visits / will know you're ready once your candle is outside your room

ASTS:

- 2-3 rooms will be set up for Chapel Visits (depending on size of weekend)
- Once a candle is placed outside a dorm room, that table can head to the Chapel
- Once a table is done in the Chapel, have them return to their dorm room to finish their letter to self / wheat application

12:20 PM

SD / ASD / LEDR TABLE: Visit the Chapel first; be mindful of time

TEC WEEKEND SCHEDULE

SD: Begin the communal prayer with a prayer of thanksgiving to Jesus. Invite the table to share their prayers.

12:40 PM After Leader's Table Chapel Visit is complete

SD / LEDR / ASD: Each take a Chapel

ASTS: Bring a table to each Chapel; table brings their candle and sets it outside the Chapel door

SD / LEDR / ASD: Begin the communal prayer with a prayer of thanksgiving to Jesus.

Be specific – to provide an example for how others can pray. Invite the table to share their prayers. Encourage **every** person to participate. Be patient!

1:50 PM

AST# 3: Get phones, watches, valuables from ASD Wheat Room closet

2:00 PM

LEDR: **Finishing Business**

- Talk about returning to TEC
 - Reunion / Introduction to Fourth Day
 - Date is Thursday, _____ at 6 p.m.
 - Help in the Kitchen at next TEC
 - Attend the Hoot Mass and Hoot
 - If haven't already, fill out a WT application – available on paper and online
 - Invite someone to attend a TEC

ASTS: Pass out envelopes provided by WT

LEDR:

- Envelopes include WT and PT applications, team picture and roster and other information
- Pull out team roster – are there any corrections that need to be made?
- Ask everyone to clean off tables; will not be returning to this room

ASD: Ask for 2 readers for Mass; have them preview the reading/responsorial psalm
Confirm correct number of TEC crosses for all candidates (adult/teen)

ASTS: Return phones, watches, valuables

TEC WEEKEND SCHEDULE

LEDR:

- **Do not turn on phone!**
- Put all your things – phone, envelopes, anything else - with your luggage in the Gym at our next bathroom break which is **now!**

BREAK

AST# 1: Check with WT on placement of wheat bags

AST# 3:

- Take signed memento cards to Chapel

LEDR TABLE:

- Clean off table, put manuals in ASD Wheat Room closet
- Provide any roster corrections to WT so information can be updated
- Someone with access to a shredder needs to destroy all Candidate applications and medical forms

ASD:

- Gather all “letters to self”, rubber band them together and leave them in the ASD Wheat Room closet
- Also place all WT applications in the ASD Wheat Room closet for Deacon Aaron

2:25 PM

AST# 1: Ring bell for Conference room (if needed)

2:30 PM

AST # 3 / TEEN MINSTREL: Practice music for Mass

2:40 PM

LEDR:

- Pick someone to carry the Leader Cross (and Base) to the Chapel
- Carry the Leader’s Candle to the Chapel

2:45 PM

FINAL MASS

The Concepts Manual recommends the Mass of the Holy Spirit or Mass of the Propagation of the Faith for this final Mass.

TEC WEEKEND SCHEDULE

3:30 PM

SD / ASD / LEDR: THE SENDING FORTH RITE

- **SD** reads each Candidate's name
- **ASD** provides the memento card
- **LEADER** places a cross around each Candidate's neck

3:45 PM

TABLE SHARING

- Each table comes forward together
- Candidates share questions posed by SD (usually What has this weekend meant to me? What do I plan to do about it?)

SD: FINAL COMMENTS

LEDR:

- Closing Comments and blowing out of Leader's Candle
- Go Forth in the Spirit!
- Our final gift to you -- the wheat bags

4:30-5 PM

EMBRAZZO LINE

WHEAT BAGS

ANOTHER CHRIST-FILLED WEEKEND!